



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, February 9, 2016 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	March 8, 2016

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Frank Beebe, Professional Member
John Mills, Professional Member
Harold Caswell, Professional Member, Vice President
Craig Tenaro, Professional Member
James Anderson, Public Member
John Brady, Public Member

MEMBERS ABSENT

Sheila Littleton, Public Member
Matthew Reilly, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II
Virginia Jackson, DPR
David Mangler, Director

OTHERS PRESENT

Raymond Davidson, DPH
Allen Schrum, NCCUT
Lisa Stoner-Torbert, DE Dpt. Of Education

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:47 am.

REVIEW OF MINUTES

A motion was made by Mr. Mills, seconded by Mr. Tenaro, to approve the January 12, 2016 minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Review and Consideration of Order

Jose Colon

Mr. Maloney stated that he will forward the order to Ms. Brown once it is complete. The Board President gave Ms. Brown permission to use his electronic signature.

Re-Review of Applications

A motion was made by Mr. Caswell, seconded by Mr. Robbins, to approve John McClister to take the Master HVACR By-pass exam. The motion carried unanimously.

A motion was made by Mr. Mills, seconded by Mr. Caswell to approve Andrew Higgins to take the Master HVACR Restricted By-pass exam. The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications

A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve Michael Peterson to take the Master Plumber By-pass exam. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to table the Master HVACR application of Jason Hoard. The Board is requesting that Mr. Hoard provide 7 years of experience under a Master HVACR licensee. The motion carried unanimously.

A motion was made by Mr. Mills, seconded by Mr. Tenaro, to approve Eric Bomhardt to take the Master Plumber By-pass exam. The motion carried unanimously.

A motion was made by Mr. Mills, seconded by Mr. Tenaro, to approve Stephen Barrie to take the Master HVACR Exam. The motion carried unanimously.

Review of Reciprocity Applications

A motion was made by Mr. Mills, seconded by Mr. Tenaro, to table the Master Plumber application of Valentin Maldonado. The Board suggested that Mr. Valentin wait 2 months to request for licensure by reciprocity. To get licensed by reciprocity he must be licensed 7 years in another state prior to applying to DE. Mr. Maldonado will be licensed 7 years with West Virginia on April 21, 2016. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to ratify the application of Brian Hall, MD (Master HVACR). The motion carried unanimously.

Request for Additional Specialty

Brian Schurman- HVACR Restricted

A motion was made by Mr. Robbins, seconded by Mr. Tenaro, to table the HVACR Restricted Request for Additional Specialties application of Mr. Schurman. The Board is requesting that Mr. Schurman show 2 years of experience for refrigeration under a Master HVACR. The motion carried unanimously.

CORRESPONDENCE

OTHER BUSINESS BEFORE THE BOARD

Review of NCC Hood Examination

Ms. Brown handed the Board members and attendees from the Vocational-Technical schools, a copy of the drafted NCC Hood Exam created by Mr. Robbins. Mr. Robbins will bring the final copy

to the next scheduled board meeting. The Board will vote on the adoption of the NCC Hood Exam.

1821(A) Re-Interpretation (CFC)

The Board has decided to put this on the agenda for next month to discuss and possibly vote on the re-interpretation of 1821(A).

Discussion of Possible Licensure of a Journeyman & Apprentice

Mr. Robbins suggested mimicking the electrical boards and how they issue licensure for journeymen and apprentices. Ms. Brown will forward the Board the electrical requirements for a journeyman and apprentice. The Board will further discuss this at the next meeting.

Discussion of Exams- Prometric & Votech Schools

Mr. Schrum explained that the NOCTI bypass exam for HVACR was developed in the mid 90's and has never been updated. Applicants take the exam and complain that it is outdated, therefore the exam is obsolete. The Board decided that they will no longer be utilizing the NOCTI HVACR Bypass exam. Mr. Schrum handed the Board a packet containing an overview of the NCCER HVACR curriculum. He stated that if the applicant is trying to bypass the four years of training, the test should be based off the curriculum that they would get while in school. The packet also contained an outline of the exam for the Board to review.

Ms. Stoner-Tolbert stated that the Technical School District is in support of the new exam that is based off the NCCER HVACR curriculum. She stated that they are willing to take whatever recommendations the Board suggests and help support the Board as well. Ms. Stoner-Tolbert also thanked the Board for the time and support.

Mr. Brady questioned if this was an urgent issue and if it would adversely affect anyone waiting to take the exam. Ms. Jackson, the licensing specialist for DPR stated that there are approximately 3 people waiting to take the Master HVACR Bypass exam from last month. Mr. Brady suggested that this should be put on the March 8th agenda for discussion and approval by the Board.

Mr. Mangler had concerns with the exam being passed around; an executive session was suggested by Mr. Brady. Mr. Maloney stated that there has to be a valid reason for the Board to go into an executive session. Mr. Brady stated that due to possible litigation an executive session is needed. Mr. Maloney advised Ms. Brown to add this to the March agenda and in the meantime he will clarify that there is a valid reason for an executive session.

Mr. Robbins stated that if the Board does have an executive session next month, he will be bringing the final draft of the Hood exam for review as well.

PUBLIC COMMENT

Mr. Davidson recommended that the Board come up with an updated bypass exam for plumbing as well. He also mentioned that the apprenticeship programs have regulations on how a company can hire an apprentice and limits the number of apprentices. Mr. Davidson suggested inviting the Department of Labor to discuss possibly updating the apprentice ratio.

NEXT SCHEDULED MEETING

The next board meeting will be held on March 8, 2016 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe seconded Mr. Tenaro, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:45 am.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya Brown
Administrative Specialist II